

SPRING 2010 MNSc REGISTRATION DATES

STEP	INSTRUCTIONS	Start	Deadline
Student and Advisor Responsibilities			
1	Student and advisor meet via phone, email, face-to-face, to discuss which courses the student will be taking for the semester.	11/2/2009	11/6/2009
2	Student completes on-line Advisor's Form. http://nursing.uams.edu/Registrar/spring/spring_toc_msn.asp	11/9/2009	11/27/2009
3	CON Registrar (Kristine Stump) forwards Advisor Form Report to Advisors	11/9/2009	11/27/2009
4	Advisor approves or makes changes to Advisor Form Report for each student	11/9/2009	11/27/2009
Registrar Responsibilities			
5	Fee Sheets and Date sheets run; packets completed.	11/9/2009	11/27/2009
6	Packets mailed to the students.	12/4/2009	12/4/2009
Student Responsibilities			
7	Complete all paperwork and proofs required and return to the CON Registrar.	12/4/2009	12/31/2009
8	Pay all tuition and fees by the stated deadline.	12/4/2009	1/7/2010
<p><i>Students who do not return all required paperwork and pay fees by the deadline will be required to deliver them to the Registrar on Thursday January 8, 2009. NOTE: Availability of courses will be on first-come-first-served.</i></p>			1/7/2010
9	Registration Process Complete		

NOTE: Student can check status anytime after Advisor's Form is submitted:
<http://nursing.uams.edu/Registrar/MNScRegistrationStatus.asp>